

Income and Expenditure Statement for APPGs

Introduction

Please see Chapter 9 of the [Guide to the Rules on APPGs](#) for full details of the rules on income and expenditure statements, including when you must complete one.

Below is a template form, followed by guidance notes on how to complete the different sections.

Template

Name of APPG	All-Party Parliamentary Group for Skills, Careers and Employment
Period covered by this statement	31/10/2024 – 30/10/2025

A. Total and events (UK) £ 0

A. Balance brought forward from previous year: £ 0

B. Income received during the year:

i. Membership subscriptions (parliamentarians)

ii. Monetary donations (including external subscriptions and sponsorship)

iii. Trading income

iv. Interest received

v. Other (please explain)

Benefits in kind received from
Policy Connect for the provision
of secretariat services:
£39,831.95

TOTAL income

£39,831.95

C. Expenditure during the year:

i. Employment costs (salaries, NI,
pensions costs)

£25,034.77

ii. Costs of contractors and freelance
staff

£180

iii. Visits and events (UK)

iv. Visits and events (abroad)

v. Cost of generating income

vi. Office and communications costs

£14,617.18

vii. Other (please explain)

TOTAL expenditure

£39,831.95

**D. Balance carried forward (A+ total B-
total C)**

0

E. Value of benefits in kind received from each source during the reporting year (in bands of up to £1,500; £1,501-£3,000; £3,001 to £4,500; £4,501 to £6,000 etc)	£39,001 - £40,500
Please itemise according to the source and band	

Signed by Chair of Group:

Date: 10/02/2026

Lawer Edward M.P.

C. Expenditure during the year

C.1. Use this line to record the total spent during the year on any staff directly employed by the group or its officers. Consider staff costs, including whenever possible, salaries, and expenses, and to reflect any money spent on staff or employees. There is no need to name individuals or to detail individual payments unless the group wishes to do so.

C.2. Use this line to record the total of any payments, including fees, for professional services and honours, made during the year to organisations and individuals other than those directly employed by the group or officers in connection with services provided. There is no need to name individuals or to detail individual payments unless the group wishes to do so.

C.3. Use this line to record the total spent during the year on organising or attending meetings or events, unless those organised or funded by the group, unless the group is a registered charity, in which case the group may be entitled to deduct charitable donations from its income.

C.4. Use this line to record the total spent during the year on any other costs organised or incurred by the group. This may include purchasing activity. This may include money spent on travel for the purpose of visiting or accompanying the group.